

CURRICULUM AND LEARNING COMMITTEE

Minutes of the meeting held on **18th September 2017**
at 5.30pm.

Present:	Wendy Sharples (Chair), Rubina Chaudary, and Elly Tobin (Principal).
The meeting was quorate.	
In Attendance:	Anne Barker (Clerk); Damian Brant (Assistant Principal – Learning & Standards); Tony Day (Deputy Principal).
1	<p><u>Apologies</u> for absence.</p> <p>REPORTED:</p> <p>Apologies for absence were recorded for Cllr Sue Anderson and Thelma Probert.</p>
2.	<p><u>Declaration/s of interest/s.</u></p> <p>REPORTED:</p> <p>Rubina Chaudary declared that she now has a child at the College. It is not expected to cause a conflict of interest.</p>
3.	<p><u>Declaration of potential conflict/s of interest with item/s on the agenda.</u></p> <p>REPORTED:</p> <p>No declaration of potential conflict of interest/s with items on the agenda was made.</p>
4.	<p><u>Membership and Terms of Reference</u> – 2017-18</p> <p>REPORTED</p> <p>That Rachel Burn has resigned as a Governor due to relocation.</p> <p>RECEIVED:</p> <p>The current Terms of Reference and membership, PAPER CL/17/09/04.</p>
5.	<p>Notification of <u>Any Other Business.</u></p> <p>An item of AOB was notified.</p>
6.	<p><u>Minutes</u> of the previous Meeting:</p> <p>CONSIDERED:</p> <p>The Minutes of the previous meeting held on 16th May 2017, PAPER CL/17/09/06.</p> <p>RESOLVED:</p> <p>That the Minutes be approved and signed as an accurate record.</p>

<p>7. <u>Matters Arising</u></p> <p>There were no matters arising.</p>	
<p>8. <u>Student Outcomes 2016/17</u></p> <p>RECEIVED:</p> <p>A Presentation on Student Outcomes, including Value Added Performance, for 2016/17 from Tony Day, Deputy Principal.</p> <p>He reported headlines on the outcomes 2016-17 and will provide a detailed report to the meeting of Full Board in October.</p> <p>The Pass rate at A2 was 99%, described as excellent by the Chair, with 50% at Grades A and B, the highest ever. These results place the College in the top 20% in the country for Value-added performance.</p> <p>Results at AS were similar with 93% Pass Rate. In addition, the College is in the top 10% in the country for Value-added performance.</p> <p>BTEC Pass rate was 98% against the national average of 94%.</p> <p>GCSE results had decreased slightly from the previous year and he explained that the College has challenged a number of coursework marks.</p> <p>Adult Learning results at 94% are higher than the national average of 86%.</p> <p>A number of teaching staff were reported as exceptional, with many teachers scoring in the top 10% nationally.</p> <p>RESOLVED:</p> <p>The Committee recorded thanks to all staff who had worked so hard to achieve these “fantastic” results.</p>	
<p>9. <u>Student Destinations 2017</u></p> <p>RECEIVED:</p> <p>A verbal Report from the Principal on Student Destinations 2017.</p> <p>REPORTED:</p> <p>The Principal reported that 91% of students have gone on to University this year with higher numbers going to Universities outside the midlands area than in previous years.</p> <p>She informed the meeting of work on an Alumni Society with the hope of continuing to monitor students after they leave the college. The society will aim to put out an Alumni news brief twice a year and host an event next summer.</p>	

<p>10. <u>Enrolment 2017-18</u></p> <p>RECEIVED:</p> <p>A Report on Enrolment figures for 2017-18, PAPER CL/17/09/10.</p> <p>REPORTED</p> <p>Tony Day, Deputy Principal, reported that current enrolled student numbers are 2161 and enrolment is continuing for another 10 days. 1048 are new students.</p> <p>He then discussed the numbers from surrounding schools with governors.</p> <p>He will provide a more formal report to a later meeting.</p>	
<p>11. <u>JCC Extra</u></p> <p>RECEIVED:</p> <p>A verbal Report from the Principal on JCC Extra provision in 2017-18.</p> <p>She reported that Fresher's Fair had been held last week and had generated a lot of interest and enthusiasm; hopefully to indicate a good take up rate. Governors were very encouraged by this provision of additional courses that aim to develop the softer skills so important for students in terms of employability.</p>	,
<p>12. <u>Continuing Professional Development</u> (CPD) (Standing item).</p> <p>RECEIVED:</p> <p>A Report on CPD for 2016-17 and 2017-18, PAPER CL/17/09/12.</p> <p>REPORTED:</p> <p>Damian Brant, the Assistant Principal Learning & Standards gave a thorough Report to governors.</p> <p>He reported that Stretch and Challenge had been developed over the last four years and that subject expertise is being developed in line with advice from the Teachers Trust. These developments have had a real impact on teaching.</p> <p>Governors support the developments and the progress made.</p> <p>Feedback from new staff and newly qualified teachers has all included mention of the valuable help and support they have received from other staff.</p>	

<p>A Working Group has been set up to inform on the type of activities and content of a programme for new staff.</p> <p>The Learning Fair had a very positive response from staff.</p> <p>The Connecting Teachers conference (tabled Paper), had been a success. The majority of attendees were JCC staff alongside external delegates. One primary school had brought their entire staff, divided over the 2-day conference, and were delighted to have received so much CPD.</p> <p>The C&L Chair reported that she had attended the 1st day and had thoroughly enjoyed it.</p> <p>Report on mandatory training was provided as well as the Counter Terrorism Unit (CTU) Training delivered to all staff and governors.</p> <p>A few Governors have not yet completed the training on Safeguarding and are reminded to complete this now.</p> <p>He was thanked for his report.</p>	<p>Clerk</p>
<p>13. The <u>Observation of Teaching, Learning, and Assessment 2016-17</u> (Standing item)</p> <p>RECEIVED:</p> <p>A Final Report on 2016-17 Observations and Learning Walks, PAPER CL/17/09/13.</p> <p>REPORTED:</p> <p>Damian Brant, the Assistant Principal Learning & Standards gave a detailed Report to governors and drew their attention to the conclusion of the Report.</p> <p>Appendix 2 showed the profile of 99% Good or Better teaching last year. Teaching and Learning were excellent, proven by the results achieved. Stretch and Challenge remains an area for development, with a lot of good work and results already on this area.</p> <p>Staff recruitment and quality of applicants are very good and continue to improve.</p> <p>The philosophy of observation is to support staff to stretch students.</p> <p>The governors thanked him for a full discussion on this.</p>	

<p>14. <u>Bishop Challoner Teaching School Alliance</u> (BCTSA) (Standing item)</p> <p>RECEIVED:</p> <p>A verbal Report from Damian Brant on progress to date.</p> <p>REPORTED:</p> <p>The NQT Conference was held at JCC, as was the newly qualified teacher forum. These will be held at JCC again this year.</p> <p>The Association of Central Teaching Schools will hold a meeting at the College on 3rd October, which fits into the Principal's commitment to become a Teaching College.</p> <p>Termly sessions are held for recently qualified teachers and those who become mentors to new staff and PGCE students.</p> <p>Aspiring Leaders course had also been held at JCC and Part 2 will be delivered in the coming months.</p>	
<p>15. <u>Ofsted</u></p> <p>RECEIVED:</p> <p>Tony Day, Deputy Principal, gave a presentation and verbal Report the position and the expectations for Governors should the expected Short inspection take place in the coming weeks.</p> <p>He advised of presentations given to staff and tabled a handout.</p> <p>A useful discussion took place.</p> <p>RESOLVED:</p> <p>The Committee is solidly behind the College strategy on this and he was thanked for his work in this area.</p>	
<p>16. <u>Higher Education Strategy 2018-21</u></p> <p>CONSIDERED:</p> <p>The Higher Education Strategy 2018-21 and progress on a bid for HND student numbers, PAPER CL/17/09/16.</p> <p>REPORTED:</p> <p>Tony Day reported on the bid made to Hefce for the College to offer HE BTEC courses and their response. He will provide a detailed report to the Finance and General Purposes Committee and to Full Board at their upcoming meetings.</p>	

<p>He summarised the key points of the provision planned and advised on the 2 points that Hefce is not yet able to make decisions on (Exam Board (Pearson) and QAA visit (Damian Brant is leading on this)) .</p> <p>There was discussion about staff qualifications, both current and future and the need to upskill some staff and to recruit at least one suitably qualified member of staff. The College will deliver and support this element. It will also need and seek to have a good partnership with a University, preferably local, to offer transfer to a top-up for a year 2 or 3 of a degree course.</p>	
<p>17. <u>Any other urgent business.</u></p> <p>Damian Brant reported on the award made recently to JCC for SEND and agreed to circulate members the link to further information.</p> <p>The College has received the award for Inclusive Learning.</p> <p>The College was congratulated for this deserved recognition.</p>	
<p>18. <u>Dates of meetings in 2017-18 :</u></p> <p>REPORTED:</p> <p>The proposed dates of the remaining meeting of 2017-18: 15th May 2018. The meeting will start at 5pm.</p>	
<p>The meeting closed at 7.20pm.</p>	

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