

CURRICULUM AND LEARNING COMMITTEE

MINUTES of the meeting held on **23rd March 2018** at 3:00 pm.

Present:	Wendy Sharples (Chair), Sue Anderson, David Lee, Thelma Probert and Elly Tobin (Principal).
In Attendance:	Anne Barker (Clerk); David Blower, (Assistant Principal- Students and Quality); Damian Brant (Assistant Principal – Learning & Standards); Tony Day (Deputy Principal); Yvette Meehan (Director of Adult Learning) for part of the meeting.
	The meeting was quorate.
	The Chair welcomed David Lee to his 1 st meeting as a new Governor for the College.
1.	<u>Apologies</u> for absence. There were no apologies for absence.
2.	<u>Declaration/s of interest/s.</u> No declaration of interest/s was made.
3.	<u>Declaration of potential conflict/s of interest with item/s on the agenda.</u> No declaration of potential conflict of interest/s with items on the agenda was made.
4.	<u>Membership and Terms of Reference</u> – 2017-18 i. <u>Membership:</u> REPORTED: That Rubina Chaudary has resigned from the committee due to employment commitments -. She will however continue to be a JCC governor and to be a member of the Audit Committee. That David Lee is a new governor to JCC and he has agreed to become a member of this committee. RESOLVED: The meeting recorded thanks to Rubina Chaudary for the positive contribution she had made to the Committee whilst serving on it. ii. <u>Terms of Reference</u> RECEIVED: Terms of Reference (revised) agreed by the Corporation in January 2018, PAPER CL/18/03/04.
5.	Notification of <u>Any Other Urgent Business.</u> There was one item of AOB notified.
6.	<u>Minutes</u> of the previous Meeting:

<p>CONSIDERED:</p> <p>The Minutes of the previous meeting held on 18th September 2017, PAPER CL/18/03/06.</p> <p>RESOLVED:</p> <p>That the Minutes be approved and signed as an accurate record.</p>	
7.	<p><u>Matters Arising</u></p> <p>The Ofsted Report was an excellent result for the College reflective of the hard work and commitment of all involved.</p>
<p>The meeting took the following agenda item early.</p>	
9.	<p><u>Inspection Data Summary Report (IDSR)</u></p> <p>RECEIVED:</p> <p>The new Inspection Data Summary Report; PAPER CL/18/03/09. The Deputy Principal- explained that the data had already been received before and is released each January.</p> <p>Ofsted now refer to “Areas to investigate” instead of strengths/weaknesses.</p> <p>The Deputy Principal went through the Report in detail and answered questions. First to note was the Value Added was “significantly above average and in the top 10% for AS learners with prior attainment of D or below”. ”</p> <p>Improvements were noted throughout the Report, the majority of data tables were positive and the College achievements were above national average and improved on from previous years. In a very small number of exceptions to this he detailed the College response to address the specific areas. In GCSE English and Maths, progress made was positive and above national average, even though not always as good as the college would like in Grade A-C range. Overall, the Report was positive for the College achievements in all areas at all levels.</p> <p>The Committee was pleased to receive the Report.</p>
12	<p><u>Self-Assessment Report (SAR)</u></p> <p>CONSIDERED:</p> <p>The College SAR, PAPER CL/18/03/12.</p> <p>.....</p> <p>The Deputy Principal reported that the members had seen the SAR previously and were asked to approve the more recent changes which were in line with our current Ofsted grade, and therefore the overall Self-Assessment grades had been changed from 2 to 1 (p15).</p> <p>RESOLVED:</p> <p>To recommend approval of the SAR to the meeting of the Full Board on 27th March 2018.</p>
<p>The Director of Adult Learning joined the meeting.</p>	
	<p>Clerk</p>

8. **Sub-contracting provision 2017-18 - Annual Report**

CONSIDERED:

A Report on Sub-contracting Provision 2017-18; PAPER CL/18/03/08.

The Director of Adult Learning spoke to the Report presented. The Finance and General Purposes Committee, earlier in the week, had considered the Report in terms of the financial aspects and today she said she would speak on the QA and results elements. She spoke about data on Appendix 4 and discussion ranged around the various course results and the improvements shown.

She confirmed the staff in the sub-contracted organisations are in receipt of CPD and that BEEAS are able to participate in the JCC CPD. The college has a long-standing positive relationship with BEEAS, which has requested an increase in their allocation. This has been agreed and committee members were satisfied with the arrangements. She advised that any teaching staff who receive a Grade 4 observation are removed from teaching on JCC subcontracted courses.

Following more discussion there were no further questions and members were content with the report.

The Director of Adult Learning left the meeting and The Assistant Principal joined it.

10 **University Destinations 2016-17**

RECEIVED:

A Report on University Destinations 2016-17, PAPER CL/18/03/10.

REPORTED:

The Assistant Principal spoke to his Report. The College was continuing its success with an increase of 20% in applicants to UCAS and 6% increase in the number of acceptances. There was a substantial discussion on the increasing practice by some Universities to make unconditional offers to students before exam were taken and the impact this had. The Principal added that the SFCA has begun a campaign to request a national ban on unconditional offers. All 700 students who have applied to UCAS this year have received offers and 2 have received offers for Cambridge University.

The Assistant Principal was thanked for his report.

11. **2018-19 Student applications** data

RECEIVED:

A Report on 2018-19 student applications; PAPER CL/18/03/11.

The Assistant Principal presented his report containing data over the last 2 years for comparison.

He reported that the College hadn't seen an upsurge in applications as expected following the excellent Grade 1 from Ofsted and there was a lengthy discussion of potential reasons. Discussion included the University schools opening up and UTCs. Some schools which were formally key feeder schools are now aligned a multi-academy trust which also contains a sixth form college. However, other schools have increased their applications so

it is hard to see a pattern at this stage. It may be that the grade one Ofsted is not yet generally known by student and parents. After similar discussion at recent SLT meetings there will be a focus on specific schools to try to increase applicants as well as an enrolment marketing campaign in the summer to capture those students who have multiple applications and are still undecided. It was agreed there maintaining student numbers will remain a challenge in the upcoming years.

4.15pm The Assistant Principal left the meeting.

13. **January 2018 Exam Results**

RECEIVED:

A Report on the January 2018 Exam Results, PAPER CL/18/03/13.

The Deputy Principal, reported that overall the picture was quite good with AS results similar to those in January 2017; indicating students are on track to achieve good AS results this year. He spoke about some individual subject results which showed a drop in the Pass rate compared to January 2017, such as RS and Sociology, which was a surprise as this area is consistently in the top 25% of results in the country. However, the Deputy Principal is confident that they are now back on track for 2018 results to be similar to 2017.

A Level results show an initial 1% difference between 2018 and 2017 results. With further analysis, it is noted that the drop is in high grades compared with 2017- RS and Sociology are showing a lower ratio of students with high grades in the January exams but it is likely that these subjects will retain good results in August. It is difficult to have a like for like comparison with last year's January exams as this is the 1st year of the new A Level curriculum which now consists of 1/3rd each now on Ethics, Philosophy and Islam, which differs from the old format and has an emphasis on skills development. However, the team is excellent and in the top 10% nationally.

14. **Continuing Professional Development (CPD)** (Standing item).

RECEIVED:

A Report on Staff Development, PAPER CL/18/03/14.

The Assistant Principal Learning & Standards reported briefly on feedback received from teacher trainees yesterday, which had been excellent. In response to a question about CPD for support staff he mentioned that there is not a common subject for CPD for support staff as they work in different areas.

15. **The Observation of Teaching, Learning, and Assessment** (Standing item).

RECEIVED:

A Report on Lesson Observations, PAPER CL/18/03/15.

The Assistant Principal Learning & Standards reported that 40% of Observations had been at Grade 1, which is exceptional and the highest ever. Of the few at Grade 3, some were new staff and some newly qualified. Some of these staff have decided to leave the college at the end of the year and appropriate support and development has been put in place for the others. He reported that the observation data presents a good picture and our high standards are being maintained. There was detailed discussion of some observations, including commitment to the profession, support and teacher development.

16	<p><u>Higher Education</u> (Standing item).</p> <p>RECEIVED:</p> <p>A Report to update on progress; PAPER CL/18/03/16. The Assistant Principal, Learning & Standards presented the key points of the Report. He first reported that the title was incorrect and should read HE Progress.</p> <p>He reported that the HEFCE costs for new providers of HE previously quoted have now been reduced initially and will graduate to the full amount required by HEFCE as numbers increase.</p> <p>The Committee were asked to note the recommended actions in paragraph 2 and he drew attention to 3c about the intention, subject to validation, to deliver a Diploma in Education and Training from September 2018, which ties in with the ABR aim to become a Teaching College. Development of resources for the influx of HE students are under consideration and include specified areas in the library etc. He further emphasised the need to find additional accommodation for the College to provide separate facilities for HE students in the years to come.</p> <p>With regard to the introduction of HNDs in 2018, the College has decided to progress with the introduction of HND in Early years and to hold back on introducing the HND in Performing Arts until a later date. A growth plan to offer HNDs in Business and possibly IT is in place noting that Business is the largest subject area for HNDs in the UK. The possibility of blended learning delivery was mentioned, as this is increasingly popular with a number of providers.</p> <p>The Committee were asked to endorse the statement of Academic Freedom and to recommend it to the Full Board.</p> <p>RESOLVED:</p> <p>To recommend the approval of the statement of Academic Freedom to the Full Board.</p>	
17.	<p><u>Any Other Urgent Business</u></p> <p>There were 2 matters reported:</p> <p>i The Careers fair is on 29th March.</p> <p>ii The rearranged date for the MUN is 6-8th July 2018.</p> <p>Governors are encouraged to attend these events if they can.</p>	
18.	<p><u>Date of remaining meeting in 2017-18</u></p> <p>REPORTED:</p> <p>The date of the remaining scheduled meeting in 2017-18 is 15th May 2017, at 5pm.</p>	
The meeting closed at 5.10pm.		

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