



# Prevent Strategy, Risk Assessment & Action Plan

# Version 2023

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Related Documents:	Safeguarding Policy 2023/2023 E-safety Policy IT Acceptable Use Policy Filtering & Monitoring Guidelines & Procedures Lockdown Procedures Disaster Recovery Plan Multifaith Room Policy Lettings Policy Visitors Policy
	Search & Confiscation Policy Equality & Diversity Policy

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Appendix 1	Prevent Risk Assessment & Action Plan 2023/2024

#### 1. Introduction

- 1.1 Section 26 (1) of the Counter Terrorism and Security Act 2015 places a duty on certain bodies to have "due regard to the need to prevent people from being drawn into terrorism".
- 1.2 The Government's Prevent Strategy was published in 2011 and forms part of an overall Counter Terrorism Strategy known as CONTEST. The Contest Strategy has four elements which are detailed below:
- Pursue
- Protect
- Prepare
- Prevent
- 1.3 Prevent is a key part of the Contest Strategy which aims to stop people from becoming terrorists or supporting terrorism. Early intervention is at the heart of Prevent in diverting people away from being drawn into terrorist activity as Prevent happens before any criminal activity takes place. It is about recognising, supporting and protecting individuals who might be susceptible to radicalisation. The Prevent Strategy was explicitly changed in 2011 to deal with all forms of terrorism and target not only violent extremism but also non-violent extremism which can create an atmosphere conducive to terrorism and can popularise the views which terrorists exploit.
- 1.4 The government's 2011 Prevent Strategy objectives are as follows:
- Respond to the ideological challenge of terrorism and the threat we face from those that promote it.
- Prevent people from being drawn into terrorism and ensure that they are given appropriate support.
- Work with sectors and institutions where there are risks of radicalisation that we need to address.
- 1.5 The United Kingdom currently faces a range of terrorist threats. All terrorist groups that pose a threat to the UK seek to radicalise and recruit people to their cause. A system of threat levels has been created which represents the likelihood of an attack in the near future. The current Government threat level from international terrorism in the UK is 'substantial' which means that a terrorist attack is likely.

#### 2. Key Definitions

2.1 For the purposes of this strategy the following definitions have been adopted;

**Radicalisation** is defined as the process by which people come to support terrorism and extremism and, in some cases, then participate in terrorist groups.

**Extremism** is vocal or active opposition to British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs.

**Non-violent extremism** is extremism, as defined above, which is not accompanied by violence.

**Having due regard** means that the authorities should place an appropriate amount of weight on the need to prevent people being drawn into terrorism when they consider all the other factors relevant to how they carry out their usual functions.

**Interventions** these are projects intended to divert people who are being drawn into terrorist activity. Interventions can include mentoring, counselling, theological support, encouraging civic engagement, developing support networks (family and peer structures) or providing mainstream services (education, employment, health, finance or housing).

**Terrorism** is an action that endangers or causes serious violence to a person/people; causes serious damage to property; or seriously interferes or disrupts an electronic system. The use or threat must be designed to influence the government or to intimidate the public and is made for the purpose of advancing a political, religious or ideological cause.

#### 3. Key Documents and Contacts

3.1 This strategy should be read in conjunction with the following documentation;

Internal Documentation	External Documentation
Safeguarding Policy 2023/2024	HM Government Contest – The United Kingdom's Strategy for Countering Terrorism (June 2018)
Equality & Diversity Policy	The Counter Terrorism and Security Act 2015
E-Safety Policy	Prevent Duty guidance: for Further Education institutions in England and Wales
Lockdown Procedures	Keeping Children Safe in Education (September 2023)
Lettings Policy	Working Together to Safeguard Children (July 2018)
External Visitors Policy	HM Government Contest – The United Kingdom's Strategy for Countering Terrorism (June 2018)
Search & Confiscation Policy	Meeting the Digital and Technology Standards

# 3.2 The table below details the key Prevent contacts;

Organisation	Name	Job Title	Contact Details

West Midlands Police	Jo Spencer	WMCTU Prevent Officer	joanne.spencer@west- midlands.pnn.police.uk
Department of Business Innovation and Skills	Alamgir Sheriyar	FE Prevent Coordinator	Alamgir.sheriyar@education.gov.uk
Governance	Wendy Sharples	Safeguarding link Governor	Contact via the clerk to the Corporation
Senior Designated Safeguarding Lead	Jo Lawrence	Vice Principal	jlawrence@jcc.ac.uk
Operational Prevent Lead	Lisa Barton	Safeguarding Officer	Lbarton@jcc.ac.uk

#### 4. Aims and Objectives of the Strategy

## 4.1 Aims of the Strategy

The aim of the Joseph Chamberlain College Prevent Strategy is to ensure that the College is able to identify, monitor, manage and deal effectively with the threat posed by any individual or group of individuals engaging in radicalisation and extremism (violent and non-violent) in the name of ideology or belief.

### 4.2 Objectives of the Strategy

- To develop staff and student awareness of the statutory Prevent duty and the risks associated with radicalisation.
- To safeguard students by ensuring that they are able to recognise and protect themselves from radicalisation.
- To document and recognise current practice across the College which effectively manages the risk of students being exposed to extremism and becoming radicalised.
- To ensure that students, staff and members of the Corporation are aware of their roles and responsibilities in preventing violent extremism and radicalisation.
- To promote and reinforce shared values, to create space for free and open debate, and support the student voice.

#### 5. Curriculum

Joseph Chamberlain College is committed to providing a curriculum which promotes knowledge, skills and understanding in order to build the resilience of all students, by undermining extremist ideology and supporting the student voice. This will be achieved through;

- Embedding equality, diversity and inclusion across the curriculum and promoting community cohesion.
- Promoting wider skill development such as social and emotional wellbeing.

- Developing a curriculum which recognises local needs, challenges extremism and promotes British Values.
- Teaching and learning strategies which explore controversial issues in a way which promotes equality, diversity and inclusion.
- The use of external organisations to raise awareness of the existence of extremist activities and develops students understanding of how to keep themselves safe form Radicalisation.

# 6. Supporting Students

To ensure that the College community remains safe the following support will be in place for students;

- An effective referral process to enable staff, students or members of the local community to report concerns and support for at risk students through safeguarding and pastoral processes.
- Effective support services which provide clear information, advice and guidance on preventing students from being drawn into extremism and radicalisation.
- Literature written in clear and simple language which promotes equality, diversity and inclusion and undermines extremist ideology.
- Multi Faith rooms to be used for prayer and/or quiet contemplation.
- Guidance for students and staff on how to access support through community partners.
- Mechanisms to ensure that the student voice is heard and the concerns of the student population are acted upon.
- Clear channels of communication to listen to the voice of the local community and understand local tensions.

#### 7. Responsibilities

The Vice Principal Welfare and Progression has overall responsibility for ensuring that the Prevent Strategy is implemented across the College and any concerns are shared with the relevant organisations in order to minimise the risk of students becoming involved with extremist activity.

To ensure that the College effectively manages risks and is able to deal appropriately with issues around radicalisation and extremism the College will;

- Understand the nature of the threat from extremism and how this may impact directly or indirectly on the College.
- Understand and manage potential risks within the College and from external influences including the display of extremist materials and the hiring of the college premises.
- Respond rapidly and appropriately to events in local, national or international news that may impact on the College community.
- Ensure measures are in place to minimise the potential for acts of extremism within the College.
- Ensure plans are in place to respond appropriately to a threat or incident within the College.
- Ensure that the college meets its duties contained within the meeting the Digital and Technology Standards guidance.
- Adopt effective ICT security and responsible user policies and promote these to all staff and students.

 Work collaboratively with key partners including the West Midlands Counter Terrorism Police to support any students who are at risk of becoming radicalised or entering into extremist activity

All staff at have a responsibility to:

- To provide an ethos which upholds the College's mission, vision and values and promotes British Values.
- Report any concerns around extremism or radicalisation via the safeguarding reporting database My Concern.
- Report and remove any literature displayed around the College that could cause offense or promote extremist views.
- Participate in annual safeguarding refresher training.
- Participate in engagement with local communities, schools and external organisations as appropriate.
- Understand the lockdown procedure at the campus at which they work and cooperate with any arrangements made or instructions given in the event of an emergency.
- Following the procedures set out in the Meeting the Digital and Technology Standards guidance.
- Complete the online external Speaker form and gain approval prior to inviting any visitors into the college to speak to students.

#### 8. The Referral Process

Where there is an identified/potential risk that a student may be involved in supporting or following extremism, further investigation by the police will be requested, prior to other assessments and interventions. The Vice principal Welfare & Progression is responsible for contacting the West Midlands Police for further advice and guidance.

Any member of staff who identifies such concerns will report these to a Designated Safeguarding Lead via the My Concern referral system where all information will be documented.

Incidents in relation to extremism are expected to be very rare but emergency procedures will be adopted when there is information that a violent act is imminent, or where weapons or other materials may be in the possession of a student or a community member. In this situation, a 999 call will be made and the College's Principal informed as soon as practicably possible. The College's lockdown will be used as appropriate.

Where a child or vulnerable adult is thought to be in need or at risk of significant harm or where investigations need to be carried out a referral to the Social Services will be made in line with the College Safeguarding procedures.

#### 9. Training

#### 9.1 Staff Training

• Training on Prevent will be delivered as part of the safeguarding refresher training programme which all staff are required to complete. The college uses

- the National Online Safety online materials (which are adapted to meet the needs of different groups of staff) as part of this training programme.
- All new members of College staff will receive face to face Prevent training delivered by the Operational Prevent lead as part of their induction programme.
- A Prevent section providing information, advice and guidance for staff will be will be sent to all staff via e-mail.
- Staff will receive training on the campus lockdown procedures to ensure that they aware of the process should an act of violence by an individual be perceived to be imminent.
- The Department for Education's Keeping Children Safe in Education (September 2023) document is available to all staff and will be circulated via e-mail when any changes are made. Staff will be expected to confirm that they have read and understood part one of this document.

# 9.2 Student Training

- All students studying at the College will receive complete the Prevent training package as part of the college tutorial programme and this will topic will be revisited throughout the academic year.
- Work a round promoting positive behaviours and attitudes including British Values will be embedded within tutorial scheme of work.
- A range of activities will be organised for students around Prevent to raise awareness and ensure students are aware of how to keep themselves safe from Radicalisation.

# 9.3 Corporation Members

- A half termly safeguarding meeting will be held with the link governor outlining the College's current position with regards to the Prevent agenda and identifying areas for concern or improvement.
- Termly safeguarding reports are presented to members of the Corporation which include key Prevent activities.
- An annual briefing and report will be delivered to the members of the Corporation outlining relevant changes to the Prevent agenda and detailing actions taken at the College to ensure that students can protect themselves from radicalisation.
- All governors will complete the online Prevent training package.

# **10.Use of College Premises**

The College is committed to working with the local community and with a range of external organisations. In order to manage risk and prevent any extremist activity being undertaken on the College premises a risk assessment will be carried out prior to a letting being agreed. The College will request advance notice of the content of the event including an outline of the topics to be discussed.

The College will not engage with any external organisation or develop a partnership with any agency that does not share the College's commitment to equality, diversity and inclusion.

The College will ensure that the Site Services team use the College CCTV systems to monitor any suspicious activity and will report and suspicions via the safeguarding reporting channels.

The College will ensure that any external organisation that is invited to speak to students has been risk assessed prior to event and any concerns that are raised as part of this process will be dealt with appropriately.

# 11.Digital Infrastructure

In order to safeguard students and prevent individuals from accessing extremist materials while using College networks the College will ensure:

- The Smoothwall package is used to log, monitor and highlight concerns with communication (web browsing, email exchanges searches etc.) by users on the College network.
- The college uses the Sonic firewall as a filtering mechanism to ensure that students, staff and visitors are unable to access directly or indirectly inappropriate materials.
- Appropriate staff are able to monitor any aspects of its telephone, mobile phones and computing facilities that are made available to staff, students and visitors.
- Only College approved software will be supported by the College and allowed to be used.
- All unauthorised software that breaches College policy or presents a risk to staff or student safety will be removed and appropriate action taken.
- All unusual or suspicious events, and any breaches of security are reported to via the safeguarding reporting channels for further investigation.

#### 12. Partnership Working

The College maintains well-established partnerships; including the West Midlands Police and the Department for Education Prevent Coordinator and receives regular updates in order to keep staff and students safe and well informed.

A member of college staff will attend the termly regional Prevent forums and provide information for key safeguarding staff through the monthly safeguarding meeting structure

# Appendix 1 - Prevent Risk Assessment & Action Plan 2023/2024

PREVENT VULNERABILITY /POSSIBLE RISK	SUMMARY OF ACTIONS TAKEN TO DATE/ALREADY IN PLACE TO MITIGATE RISK	NEW ACTION(S)/FURTHER DEVELOPMENTS	LEAD	Deadline	CURRENT RAG RATING	RESIDUAL RISK RATING *	PROGRESS
Teaching, Learning, Assessment & Supporting Students Student Training  Is the Prevent agenda and British Values embedded into the college	The DFE online Prevent package (SBS) is completed as part of the tutorial programme for all first year students with second year students receiving a prevent tutorial around different forms of terrorism.  2 Tutorials are delivered to each cohort of students within the academic year. These are reviewed annually by the tutorial team and updated to reflect key developments in practice and intelligence.	To write and deliver specific prevent tutorials for the following cohorts  ESOL  Level 2  Level 3 year 1 & 2	ASL	09/23			The following tutorials have been delivered for students this academic year  ESOL Stereotypes and misconceptions  L2: Side by Side  L3 yr 1: Introduction to Prevent' & Islamic and Far right ideology.
curriculum?  Are students aware of the Prevent Duty?  Are students aware of how to keep themselves	Prevent tutorials are delivered to all adult students as part of their life in Modern Britain module  An online Prevent quiz is completed by new and existing students on JCC Connect to check knowledge.	To include at least 1, Prevent presentation within the Personal Development Speakers programme	ASL	06/24			A Speaker has been arranged to come into college w/c 11 <sup>th</sup> March 2024 to host sessions with Level 3 students.

safe from radicalisation?	British Values tutorials are delivered as part of the pastoral tutorial programme.  A programme of external speakers is in place to increase students understanding around the risks and signs of radicalisation	To set up the training with the Prevent officer at Birmingham City council for adult students	SSP	10/23	A prevent tutorial has been delivered to adult students in October 2023
Are students aware of how to keep themselves safe online?	Online safety and topics around keeping yourself safe are delivered as part of the pastoral tutorial programme.	To design and deliver a series of workshops and tutorial activities for Internet Safety Day	LBA	02/24	Activities for Internet safety Day will be delivered as part of the Tutorial programme w/c 5 <sup>th</sup>
	Students are asked about keeping themselves safe from radicalisation in 2 learner voice surveys each academic year and focus groups are carried out with students on an annual basis.	To complete the focus groups which include questions on Prevent.	JLW	03/24	February.  Focus groups will be delivered in the Sprint term 2024
Is there sufficient pastoral care and support for all students, according to the needs of the College?	There is a safeguarding team in place at the college to support staff and students with a range of safeguarding issues including Prevent related matters.  The college has appointed the safeguarding offer as the Operational Prevent Lead and she supports the Senior Designated Safeguarding Lead and the safeguarding team with this work.	To ask a prevent related question to test knowledge in the Induction and Student Services Surveys.	JLW	03/24	The delivery of the prevent quiz has been planned for 8/1/24. Question on Prevent and Radicalisation will be included in the March 2024 Student Services Survey
	A Multi faith Coordinator has been appointed to support students where appropriate.	To review the terms of reference for the Multifaith enrichment society	МЈ	10/23	The terms of reference have been reviewed in October 2023, currently 18

	The 3 Progression Manager and prevent lead is available for students to support with prevent related matters.  The college employs a team of 18 Progress Tutors to support students at the college. All staff are 'prevent' trained in accordance to the DFE prevent	To request the safeguarding transition files for 2023/2024	LBA	10/23		students are engaging in the Multifaith Society The safeguarding transition process has been completed in October 2023
Is the College aware of any students that may be at risk of radicalisation or radicalising others?	updates.  The "My Concern" database is used to log and monitor all referrals.					

Are there management procedures in place in respect of activities and space in the College's Multi-Faith room facilities?	A Multi Faith Room Policy is in place and reviewed as part of the policy updating cycle.  The Multifaith Room is checked daily by the college's Multifaith Coordinator and all concerns are passed to the Vice Principal immediately for investigation					
Referral Process & Monitoring  Is there an effective referral	All staff are aware of the "My Concern" safeguarding referral process and use this to report any concerns to the safeguarding team. This is carried out as part of new staff induction and information is included within the safeguarding newsletters.	To ensure that all new members of staff are trained to use My Concern as part of new staff induction programme	LBA	10/23		My Concern training has been completed via the new Staff Induction September 2023
process in place to support students who are at risk of radicalisation and are staff and students aware	My concern is monitored daily by the safeguarding team and appropriate action taken following referrals.	To carry out additional My concern training for pastoral and key Student Services staff	LBA JLW	10/23 09/23		My Concern training completed September 2023 for all pastoral and key Student Services Staff
of these processes?	My Concern triaging system in place ensuring that all referrals are accessed and allocated to appropriate staff efficiently and in a timely manner. This is Facilitated by Safeguarding officer.	To update the college Safeguarding Policy and ensure that the section on Prevent is current and in line with KCSIE 2023 and the Prevent statutory duty.				The Safeguarding Policy has been updated and approved in September 2023
Is the statutory prevent duty		Key staff to attend the changes to Prevent training sessions.	JLW/LB A	09/23		Prevent wording training completed Sept 2023 as part of the annual

reflected in the appropriate policies and procedures?	The College Safeguarding Policy reflects the statutory Prevent Duty and this is updated annually.  The Prevent Duty is also reflected in the following policies;  Esafety Policy Acceptable Use Policy Visitors Policy	Security & SBO teams to complete the EAct training .	NAH	12/23		safeguarding refresher training Training completed for Student Behaviour Officer team September 2023
	Prevent is a standard agenda item on every monthly Safeguarding meeting and concerns around prevent are discussed with DSL's at these meetings.  The Visitors Policy and risk assessment have been updated to reflect the statutory Prevent duty  The External Speakers Policy has been updated to reflect the statutory Prevent duty.  The college has implemented an online approval process for staff wishing to invite speakers into the	To deliver a contextualising Islam training session to all Personal Progress Tutors	NAH	12/23		To be delivered to all Personal Progress Tutors on 20 <sup>th</sup> December 2023
Training	college. Approval must be sought prior to a visitor coming onsite.  Prevent training has been	Appropriate staff to	JLW/LB	06/24		The Vice Principal
Safeguarding Team Have the Safeguarding	delivered to all members of the Safeguarding team.  Prevent updates are included in regular safeguarding briefings.	attend the termly DFE prevent meetings and disseminate information key members of staff	A	00/24		and Safeguarding Officer attend the DFE and LA Prevent meetings and ensure that key information

team received appropriate Prevent training?	Members of the safeguarding team attend the Department for Education Prevent Conferences & Workshops					is disseminated to relevant staff including the safeguarding team and the SLT.
Progress Tutors Have all Tutors received appropriate Prevent training?	Personal Progress Tutors have received Prevent training as part of the new year training programme.  Personal Progress Tutors receive training on Contextualising Islam delivered by the DFE Prevent	Deliver prevent refresher training to all Personal Progress Tutors as part of the August Pastoral training plan.	LBA	10/23		Prevent training has been delivered to all personal progress Tutors in September 2023
Chaff.	Coordinator	Deliver Prevent training to Adult Learning staff	SSP	11/23		Prevent training delivered to Adult Staff October 2023
Staff  Have all  members of staff received appropriate Prevent training?	Smoothwall deliver an annual Esafety training session for all Personal Progress Tutors	Prevent training to be delivered as part of the New Staff Induction	LBA	10/23		Prevent training delivered to all new staff completed by 22 <sup>nd</sup> November. Further sessions to be held following any
3	All new staff receive PREVENT training as part of the Induction programme.  All new staff complete the online Prevent training package & there is a refresher process in place for	National online Safety online prevent module to be completed by all staff who require a refresher.	JLW	06/24		further recruitment.  All staff have been sent reminders to complete the training with a deadline of Dec 2023.
<b>Governors</b> Are all members of the Governing	existing staff.  Prevent updates are included in the termly safeguarding briefings at Corporation meetings	To provide members of the Corporation with Prevent update training	JLW	07/24		Training will be delivered to members of the

body aware of their Prevent statutory duty?  Are all members of the Corporation aware of the Prevent Risks at	The Prevent duty forms part of the Safeguarding reports delivered to members of the Corporation.  All governors complete the online prevent training.	as part of the annual safeguarding training  To provide governors with a termly prevent update as part of the safeguarding reporting mechanisms  To meet on a half	JLW	07/24	Corporation in the Spring term 2024  A Prevent update is included in the termly Safeguarding report – latest report Safeguarding Report dated October 2023.  First termly meeting
the college?		termly with the safeguarding link governor to discuss any prevent concerns and progress made against the action plan  100% of governors to complete the online training package	JLW	06/24	All Governors have been sent reminders
		DFE Prevent		06/24	and relevant link with a deadline of Dec 2023.
		Coordinator to deliver prevent session to Senior Leadership Team	LBA		Session from DFE Prevent Coordinator arranged to take place 17 <sup>th</sup> January
		DFE Prevent Coordinator to deliver prevent session to staff as part of the CPD programme	LBA	01/24	2024. Sessions to be arranged for next CDP day.

management plan which is capable of delivered to all staff.  dealing with
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terrorist-related issues?	Staff have had the opportunity to practice using the door locking mechanisms.  Audit of all rooms in Mosely Road complete and all rooms now have an internal locking mechanism to be used in the event of lockdown					
Access & Monitoring of IT & Systems  Does the College employ filtering/firewall systems to	A firewall (Sonic) is in place to protect electronic communications.  Smoothwall content monitoring is in place to monitor electronic communications and highlight key words and searches.	To write a policy which sets out how the college will meet the Digital and Technology Standards  To set up termly monitoring meetings	JLW JLW	10/23		The filtering and Monitoring Policy has been created and ratified by SLT October 2023.  3 Termly meetings arranged with the
prevent staff/students/ visitors from accessing extremist	An Esafety Policy is in place and regularly reviewed as part of the policy review cycle.  An Acceptable Use of IT Policy in	To brief the staff on their responsibilities relating to the standards	JLW	09/23		first being Dec 2023.  All staff briefed via a staff training session August 2023.
websites and material?  Does the College have policies relating to the	place with reference to misuse of IT is referenced.  Cyber Essentials accreditation has been completed	To brief the governors on their responsibilities relating to the standards	JLW	10/23		Link Governor briefed and informed of their responsibilities in October link Governor meeting
use of IT? If so, do they contain a specific reference to the Prevent		To set up the logs of incidents  To review the	JLW Circle	09/23 11/23		Safeguarding Officer and IT services tasked to set up a
Duty/misuse of IT equipment?		Smoothwall filtering system and compare the benefits of this to the sonic firewall	IT	<b>,</b>		record of logs so they can be reviewed termly.  Separate meetings held with both

						Sonicwall and Smoothwall to review and compare benefits. Completed October 2023. Decision made to stay with Sonicwall as this compliments current system in place and meets the KCSIE 2023 criteria
Partnership Working  Is the College engaging effectively the following external organisations?  • West Midlands CTP • BIS Prevent Coordinator  Is the college working effectively to	The college has developed close working relationship with WMCTU. Regular meetings are in place and telephone contact is made to discuss concerns when appropriate.  Regular contact is maintained with the DFE Prevent Coordinator who provides appropriate training and briefings for staff.  Members of the safeguarding team attend annual workshops and briefings to ensure that they are up to date with local, regional and national developments.  A parental engagement programme in place to support	To deliver a parental engagement programme to inform parents on how to keep their child safe online  Termly meetings to be arranged with the DFE Prevent Coordinator  The Multifaith Coordinator to arrange a series of partnership meetings within the local community promote student safety	NAH LBA MJ	06/24 06/24 06/24		Scheduled to take place February 2024 as part of the parental engagement programme.  Meeting request has been made. October 2023  The Multi-Faith Coordinator is currently working with other faith leaders in the community.
raise concerns with local prevent organisations?	parents in safeguarding their children. Online safety, Prevent and radicalisation included.					

The College Safeguarding Officer attends the local police panel meetings and disseminates and information to safeguarding team.			
The Student Relationship Manager supports the safeguarding agenda locally.			